



Ohio State Chiropractic Board  
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## PRECEPTORSHIP TRAINING PROGRAM

This program has a two-part application - an application for the student “intern” and an application for the Ohio licensed chiropractic physician “preceptor.”

The intern application consists of an Application and Blank Forms. Answer all questions on the application. Only complete a form if you have answered a question that relates to that form. If you have more than one incident to disclose on any form, copy the form and complete a form for each incident. You may not provide information pertaining to multiple incidents on one form. You may be charged for any fee the Board incurs for obtaining records to confirm information you disclose on your application.

You must answer all questions contained in the application and associated forms truthfully and accurately to the best of your knowledge. Failure to provide the information requested and/or to answer the questions truthfully and completely may lead to denial of your application. All interns and preceptors have an ongoing obligation to update and supplement the information and responses on the application.

Approval to participate in the Preceptorship Program may be delayed until all information is collected, verified, and reviewed by the Board.

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**The following credentials must be filed with the Board postmarked no later than fourteen days before the intended initiation of the scheduled preceptorship:**

- Intern Application.
- \$75 non-refundable application fee made payable to *Treasurer, State of Ohio* or payment via VISA or MasterCard.
- Preceptor Application with proof of current malpractice insurance.
- Attestment from the academic dean of your chiropractic educational institution verifying that you are in good academic standing, and have completed all requirements for the doctor of chiropractic degree except for the clinical phase of the program.
- Three letters of recommendation from **two professors** and a **dean** of your authorized chiropractic educational institution, attesting to your good moral character and clinical proficiency. These recommendations must be on forms prescribed by the Board and submitted directly to the Board by the individuals making the recommendations.
- A passport-type photograph taken within the preceding six months. You must sign the back of the photo. All photographs shall be no smaller than 2”x 2” and no larger than 3”x 5.”

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You may NOT participate in a preceptorship program until you have the Board’s approval. Acting as an intern without Board approval may be considered practicing without a license which is a felony. Preceptors who allow an intern to practice prior to Board approval may be subject to disciplinary sanction.

Interns may only participate in the preceptorship program within the dates approved by the chiropractic college and the Board. All preceptorships terminate upon the intern’s graduation.

A copy of the rules governing the Preceptorship program in Ohio can be found on our website. You are responsible for acting within these rules and all rules of the Board. For additional information please visit our website at [www.chirobd.ohio.gov](http://www.chirobd.ohio.gov) or contact the Board office at [oscb.chirobd@chr.state.oh.us](mailto:oscb.chirobd@chr.state.oh.us) or (614) 644-7032.