



Administrative Rules Update

June 2014

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Rules Changes...

Changes were made to the Board's administrative rules effective May 25, 2014. These changes affect every licensee. **Highlights** of the changes are included in this newsletter. Additionally, changes are pending to the Board's Advertising and Solicitation rule and a new rule addressing Military Considerations is scheduled to be adopted in July. **Please visit our website often to keep up to date on rules changes.**

WWW.CHIROBD.OHIO.GOV

New Rules

4734-8-01 Dismissing a Patient from Practice

This rule outlines the provisions for terminating the doctor-patient relationship.

4734-8-07 Notice of Leaving, Selling or Retiring

This rule outlines requirements for patient notification upon a chiropractor leaving, selling or retiring from practice.

Pending New Rule

4734-11-01 Military Considerations

The rule will address considerations for military personnel for licensing, renewal, license reinstatement and continuing education. The rule also permits temporary licenses for spouses of active military personnel in Ohio.

Amended Rules

4734-8-04 Documentation and Record Keeping

Changes clarify the patient records retention schedule and require reports to be accompanied with each diagnostic procedure performed or ordered.

4734-9-07 Billing Practices

Retail value of promotional items provided to patients was increased from \$10 to \$75 per year per patient. Restrictions on offering complimentary transportation were removed from the rule.

Pending Changes

4734-9-02 Advertising and Solicitation

Pending changes to the rule will:

- Require copies of any documents or materials provided to an individual during an in-person solicitation to be maintained for six months.
- Require certain disclosures within the first sixty seconds of a telephone solicitation.
- Prohibit blocking or otherwise concealing or disguising the true identification of the origin of telephone solicitations.

HME/TENS UNIT UPDATE

Respiratory Care Board Amends Rule

TENS units labeled by the FDA for over-the-counter use and identified by the FDA with the product code "NUH.OTC.TENS" are no longer defined as HME.

Visit the Respiratory Care Board's website at www.respiratorycare.ohio.gov or contact their HME Manager at Marcia.tatum@rcb.state.oh.us for more information.



Working as an Independent Contractor, Fill-In, Vacation Relief or Temporary Employee?

No matter the practice setting, and regardless of whether or not you have any management or financial responsibilities, the Board's rules require you to familiarize yourself with the billing practices of the clinic that employs you to ensure that the services you render are accurately reflected in the billings generated by the clinic. You have a right to review and correct billings submitted under your name and/or identifying number.

Before committing to practicing in any setting, ask about office practices and procedures to ensure you'll be in compliance with the Board's laws and rules during your employment.

Do you know?

You can use the Board's Website to:

-  Update your email address, home and business addresses, telephone numbers, and website address via an online address change form?
-  You can view the status of your license and print a license verification.
-  Find approved CE programs.
-  Keep up to date on important changes to the law.

Stay Informed!
Visit our Website Today!

www.chirobd.ohio.gov



Ohio Human Trafficking Task Force

Leading the Fight to End Human Trafficking

Statewide Public Awareness Campaign

Ohio Ranks 5th in the nation for Human Trafficking - the illegal trade of human beings for commercial sexual exploitation and forced labor. Human trafficking is one of the fastest growing criminal enterprises worldwide. The most common age in Ohio for children to become victims of trafficking is 13 years old.

For more information, please visit Ohio's Human Trafficking Task Force website at <http://humantrafficking.ohio.gov/>

How to Report Human Trafficking:

- ➔ National Human Trafficking Resource Center hotline: 1-888-373-7888
- ➔ Text BeFree (233733) for specialized victim services referrals or to report the situation
- ➔ Confidential Online Reporting Form-Polaris Project: www.polarisproject.org/what-we-do/national-human-trafficking-hotline/report-a-tip
- ➔ Call your local police department
- ➔ Call 1-866-347-2423 (Homeland Security)
- ➔ Report online at www.ice.gov/tips



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